

City of Hartselle
200 Sparkman St. NW, Hartselle, Alabama
Planning Department
(256-773-2535)

APPLICATION FOR ENGINEERING PLAT APPROVAL

Please submit twelve (12) original size drawings and this application along with the appropriate fee (see fee schedule) payable to the City of Hartselle. You will also need to pay for the cost of notification to all property owners whose land is contiguous to the property being developed.

Deadline for submission of an Application for Engineering Plat Approval is at 4:30 p.m. of the third Tuesday of each month. On the first Tuesday of the following month, the city and Hartselle Utilities will meet with the developer to discuss issues, if any. The resubmittal of revised plans is due by 4:30 p.m. on the second Tuesday of the month. The following Tuesday morning at 9:30 a.m., the Technical Review Committee meets to discuss the application. Resubmission of a revised plan addressing the TRC comments shall be made by 4:30 p.m. on the fourth Tuesday of the month preceding the regular Commission meeting. Planning Commission meetings are held on the first Tuesday morning of each month at 8:00 a.m. at the City Council Chambers. The developer or project engineer must attend both meetings.

1. Name of Subdivision: _____

2. Name of Applicant: _____

3. Name of Local Agent: _____

4. Complete name, full mailing address, FAX and daytime telephone numbers, number of the following:

Property Owner(s): _____
Address: _____
Phone # _____ FAX #: _____

Property Owner(s): _____
Address: _____
Phone # _____ FAX #: _____

Property Owner(s): _____
Address: _____
Phone # _____ FAX #: _____

Developer(s): _____

Address: _____
Phone # _____ FAX #: _____

Project Engineer: _____
Address: _____
Phone # _____ FAX #: _____

Attorney: _____
Address: _____
Phone # _____ FAX #: _____

Adjacent Property Owner(s):
1.Name: _____ Phone #: _____
Mailing Address: _____

2.Name: _____ Phone #: _____
Mailing Address: _____

3.Name: _____ Phone #: _____
Mailing Address: _____

4.Name: _____ Phone #: _____
Mailing Address: _____

5.Name: _____ Phone #: _____
Mailing Address: _____

5. Subdivision Location: _____
6. Total Acreage: _____ No. of lots in this Phase: _____ No. lots in Subdivision: _____
7. Date of Layout Plat approval: _____ Zoned: _____
8. Have any changes been made since Layout approval? (Give details): _____

9. Do you have a rezoning in progress on this property? If so, give dates and details.

10. Has the Board of Zoning Adjustment granted a variance, or special exception concerning this property? If so, give dates and details. _____

11. Is there any variance from the Subdivision Regulation requested? _____

NOTE:

If the applicant is other than a single person, written consent of all property owners must be provided. When an application is submitted on behalf of a corporation or business entity, documentation must be provided that demonstrates that the corporation's representative is authorized to act on the corporation's behalf.

I (We), _____
_____ pledge that the above information is correct to the best of my knowledge and has been provided in good faith. Additionally I (we) pledge that all applicable land use requirements, such as the Zoning Ordinance and Subdivision Regulations, shall be complied with in this development, unless officially authorized to vary from a specific provision of those requirements.

Signature: _____

Date: _____

Signature: _____

Date: _____

Signature: _____

Date: _____