

City of Hartselle
200 Sparkman St. NW, Hartselle, Alabama
Planning Department
(256-773-2535)

APPLICATION FOR FINAL PLAT APPROVAL

Please submit twelve (12) original size drawings and this application along with the appropriate fee (see fee schedule) payable to the City of Hartselle. You will also need to pay for the recording of the mylar at the Probate Judge Office.

Deadline for submission of an Application for Final Plat Approval is at 4:30 p.m. of the second Tuesday of each month. On the following Tuesday morning at 9:30 a.m., the Technical Review Committee meets to discuss the application. Resubmission of a revised plan addressing the TRC comments shall made by 4:30 p.m. on the fourth Tuesday of the month. Planning Commission meetings are held on the first Tuesday morning of each month at 8:00 a.m. at the City Council Chambers. The developer or project engineer must attend both meetings.

* NOTE: Planning Commission will not approve Final Plats with conditions.

1. Name of Subdivision: _____
2. Name of Applicant: _____
3. Name of Local Agent: _____
4. Complete name, full mailing address, FAX and daytime telephone numbers, number of the following:

Property Owner(s): _____
Address: _____
Phone # _____
FAX #: _____

Property Owner(s): _____
Address: _____
Phone # _____
FAX #: _____

Developer(s): _____
Address: _____
Phone # _____
FAX #: _____

Project Engineer:

Address:

Phone #

FAX #:

Attorney:

Address:

5. Subdivision Location:

6. Total Acreage: _____ No. of lots in this Phase: _____ No. lots in Subdivision _____

7. Date of Layout Plat approval: _____ Zoned: _____

8. Date of Engineering Plan approval: _____

9. Have any changes been made since Engineering plan approval? (Give details): _____

10. Do you have a rezoning in progress on this property? If so, give dates and details. _____

11. Has the Board of Zoning Adjustment granted a variance, or special exception concerning this property? If so, give dates and details. _____

12. Is there any variance from the Subdivision Regulation requested? _____

13. Is bonding required on this development? _____ If so, submit an estimate of quantities needed to complete the project. _____

14. Amount of the bond required \$ _____.

15. Is Mylar Plat ready for signature? _____

16. Submit a copy of final plat on a 3.5" floppy disk or zip disk in digital form formatted for a PC and in .dwg or .dxf format.

Attach final report from the Morgan County Health Department approving use of a septic tank for all lots for which a septic system is proposed.

NOTE:

If the applicant is other than a single person, written consent of all property owners must be provided. When an application is submitted on behalf of a corporation or business entity, documentation must be provided that demonstrates that the corporation's representative is authorized to act on the corporation's behalf.

I (We), _____
pledge that the above information is correct to the best of my knowledge and has been provided in good faith. Additionally I (we) pledge that all applicable land use requirements, such as the Zoning Ordinance and Subdivision Regulations, shall be complied with in this development, unless officially authorized to vary from a specific provision of those requirements.

Signature: _____

Date: _____

Signature: _____

Date: _____

Signature: _____

Date: _____