

City of Hartselle  
200 Sparkman St. NW, Hartselle, Alabama  
Department of Development  
(256) 773-0188

APPLICATION FOR LAYOUT PLAT APPROVAL

Please submit twelve (12) original size drawings including location map and the appropriate fee (see fee schedule).

Deadline for submission of an application for layout plat approval is at 4:30 p.m. of the second Tuesday of each month. On the following Tuesday morning at 9:30 a.m., the Technical Review Committee meets to discuss the application. Resubmission of a revised plan addressing the TRC comments shall be the close of business of the fourth Tuesday of the month preceding the regular Commission meeting. Planning Commission meetings are held on the first Tuesday morning of each month at 8:00 a.m. in the City Council Chambers. The developer or project engineer must attend both meetings.

1. Name of Subdivision: \_\_\_\_\_

2. Name of Applicant: \_\_\_\_\_

3. Name of Local Agent: \_\_\_\_\_

4. Complete name, full mailing address, FAX and daytime telephone numbers of the following:

Property Owners(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ FAX#: \_\_\_\_\_

Developer(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ FAX#: \_\_\_\_\_

Project Engineer(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ FAX#: \_\_\_\_\_

Project Attorney(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ FAX#: \_\_\_\_\_

5. Subdivision Location:

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6. Total Acreage: \_\_\_\_\_ Zoned: \_\_\_\_\_

7. Does current zoning conform to proposed use? \_\_\_\_\_YES \_\_\_\_\_NO. If not, rezoning must be applied for before unconditional Engineering Plat approval may be granted.

8. Current Use: \_\_\_\_\_

9. Number of Proposed Lots: \_\_\_\_\_

10. Identify and describe any natural and/or manmade constraints to development on the property or part of the property (floodplain, high water table, swampy areas, etc.):

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11. Are there any natural assets of the property, which will be utilized in the site design of your subdivision? (For example: lakes, scenic views, cluster of trees or forest, rivers, rolling terrain, etc). If so, describe:

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12. Will any open space or green-belt areas be utilized (other than those described in item 11) which will be usable by all residents of the neighborhood? Who will be responsible for the maintenance of these areas?

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13. Which of the following utility services presently extend to the property?

(mark "x" if present)

sewer\_\_\_\_\_

water\_\_\_\_\_

cable\_\_\_\_\_

gas\_\_\_\_\_

electric\_\_\_\_\_

phone\_\_\_\_\_

14. If needed utility services do not extend to the subject property, what is the approximate nearest distance to each?

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15. Attach a complete up-to-date legal description prepared by a licensed surveyor, attorney, or engineer or attach a copy of your latest warranty deed(s).

**I (We), \_\_\_\_\_, pledge that the above information is correct to the best of my knowledge and has been provided in good faith. Additionally, I (We) pledge that all applicable land use requirements, such as the Zoning Ordinance and Subdivision Regulations, shall be complied with in this development, unless officially authorized to vary from a specific provision of those requirements by appealing to the appropriate authority.**

**Signature:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_