

**MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL OF
THE CITY OF HARTSELLE, ALABAMA
JULY 26, 2016**

The City Council of the City of Hartselle, Alabama, met in a regular session at 7:00 p.m. on Tuesday, July 28, 2016, inside the Council Chambers at the Hartselle Municipal Building. Council President Thompson called the meeting to order.

Reverend David Teel, Pastor of Forrest Chapel Baptist Church, gave the invocation.

The following were present for the meeting: Council President Thompson, Council Members Billy Buckelew, Tom Chappell, Ken Doss, Mike Roberson, Mayor Bill Smelser, City Attorney Larry Madison and City Clerk-Controller Rita S. Lee, who also acted as Secretary of the meeting. Having a quorum present, Council President Thompson declared the proceedings open for business.

Council President Thompson called for the approval of the minutes from the regular meeting held on Tuesday, July 12, 2016. Council Member Doss motioned to approve the minutes; Council Member Roberson seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson addressed the first item on the agenda, which were the following resolutions declaring the officers elected without opposition:

- 1) Resolution 16-0726: Kenny Thompson, City Council Place 1
- 2) Resolution 16-0726A: Dwight Tankersley, City Council Place 2
- 3) Resolution 16-0726B: Mike Swafford, Board of Education, Place 1
- 4) Resolution 16-0726C: Randy Sparkman, Board of Education, Place 2
- 5) Resolution 16-0726D: James L. Joy, Board of Education, Place 3
- 6) Resolution 16-0726E: Daxton Maze, Board of Education, Place 4
- 7) Resolution 16-0726F: Venita W. Jones, Board of Education, Place 5

Council Member Doss motioned to approve Resolutions 16-0726-16-0726F; Council Member Roberson seconded the motion. Motion carried by unanimous voice vote. At this time, Council President Thompson called those in attendance up front and gave them each a copy of the Resolution and the Certificate of Election.

Council President Thompson then called on City Clerk-Controller, Rita S. Lee, to discuss Resolution 16-0726G. Ms. Lee explained to the Council that if approved, this resolution would appoint the Election Officials for the upcoming Municipal Election to be held on August 23, 2016 and the run-off, if necessary, on October 4, 2016. Ms. Lee also told the Council that each official would be compensated as follows: \$30.00 each for training, \$150.00 for each Inspector and \$100.00 for each Clerk position for holding the election. Council Member Roberson motioned to adopt Resolution 16-0726G; Council Member Doss seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then asked Jeff Johnson, Director of the Department of Development, to come forward and discuss Resolution 16-0726H. Mr. Johnson explained to the Council that the City intends to apply for state matching funds for an airport improvement project for the Hartselle –Morgan County Regional Airport during fiscal year 2016, and if approved, this resolution would allow Mayor Smelser to submit the application on the City's behalf and sign any additional related forms required. This resolution also states the City affirms that the local matching share of funds in the amount required for this project of \$4,150.00 have been officially approved, placed into the budget and are available for expenditure upon execution of the State of Alabama's funding agreement and the start of the project. Council Member Doss motioned to approve Resolution 16-0726H; Council Member Roberson seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then asked Mr. Johnson to discuss his request for a budget adjustment. Mr. Johnson told the Council that the City had received the invoice from Reed Contracting Services, Inc. for \$260,910.95 for re-surfacing Nanceford Road and he was requesting a budget adjustment from the Gasoline Funds to pay the invoice. Council Member

Doss motioned to approve the budget adjustment and pay the invoice out of the Gasoline Fund; Council Member Roberson seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then asked Mr. Johnson to discuss his request for the Council to authorize Mayor Smelser to sign the contract with Garver Engineers for the FY2016 Hartselle-Morgan County Regional Airport Project. Council Member Doss motioned to authorize Mayor Smelser to enter into contract with Garver Engineers for the FY2016 airport project; Council Member Roberson seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then asked Public Works Director, Tommy Halbrooks, to step forward and discuss his request for a budget transfer. Mr. Halbrooks explained to the Council that his department has been averaging just over \$4,000.00 per month in maintenance costs, so he had requested a transfer in the amount of \$10,000.00 from line item #303-5306 Sanitation Gas and Oil to line item #303-5317 Sanitation Vehicle Maintenance. Council Member Roberson motioned to approve the budget transfer; Council Member Doss seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then called on Hartselle Police Chief, Ron Puckett, to step forward and discuss his request for a budget transfer. Chief Puckett told the Council he had requested permission to transfer \$15,000.00 from line item #201-5306 Gas and \$8,000.00 from line item #201-5423 ACJIC for a total of \$23,000.00 to line item #201-5503 Minor Equipment. He told the Council he would use the funds to purchase the following equipment from his five-year expenditure plan:

- 1) 9mm handguns - \$4,100.00 (looking to purchase the Glock 17 and will trade in their current weapons)
- 2) Ammunition - \$3,000.00
- 3) Taser - \$12,000.00 (currently each officer does not have a taser, this will allow the department to purchase enough for each officer to have this less-lethal option, and will replace their current tasers that are six years old)
- 4) Earpiece system for current radios - \$3,500.00 (Chief Puckett explained that they have new radios but for officer safety reasons they need to purchase earpiece systems to allow radio traffic to be heard only by the officer and not the public next to them)

Council Member Doss motioned to approve the budget transfers; Council Member Roberson seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then asked Chief Puckett to discuss his request to declare items surplus. Chief Puckett told the Council that he was requesting to declare a 2001 Chevrolet Impala, VIN #2G1WF55K419271269, as surplus property and be disposed of at public auction. Council Member Doss motioned to approve declaring the vehicle surplus and selling it at public auction; Council Member Roberson seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson next asked Mayor Bill Smelser to discuss the Alabama Department of Senior Services (ADSS) Senior Community Service Employment Program (SCSEP) Host Agency Agreement with North Central Alabama Regional Council of Governments (NARCOG). Mayor Smelser explained that in order to comply with the requirements of the ADSS-SCSEP, the City is voluntarily entering into an agreement as the Host Agency with NARCOG. As the Host Agency, the City agrees to consider each participant for regular employment, either full-time or part-time when vacancies occur in the Host Agency staff. Mayor Smelser also told the Council the City has had participants employed with the Hartselle Area Chamber of Commerce and Parks and Recreation in the past but currently have no participants employed. Council Member Roberson motioned to authorize Mayor Smelser to sign the SCSEP Host Agency Agreement with NARCOG; Council Member Doss seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then called on City Clerk-Controller, Rita S. Lee, to discuss the next item on the agenda. Ms. Lee explained to the Council a request to declare the following IT equipment as surplus for Administration:

- 1) Dell Optiplex 330- BT7Y1g1
- 2) Dell Optiplex 745 - 2gp7vc1 - PD10500052

- 3) Dell Optiplex 740 – B3pyff1 – PD-PC-002
- 4) HP – Mx66340646 – PD10500016
- 5) Dell Optiplex 960- 7b1jvk1 – CH10100018
- 6) Dell Precision 490 – Dmk9sc1
- 7) Generic PC
- 8) Dell Dimension 2400 – 3mxzc51 - PW Time Clock PC
- 9) Dell Optiplex GX520 – 829mk91

Council Member Doss motioned to approve Ms. Lee’s request to declare the items surplus; Council Member Roberson seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then asked Mr. Jeff Johnson to come forward again to discuss the fourth quarter Safety Award Winners. Mr. Johnson told the Council a drawing was held from eligible employees in each department, and upon approval, each will be issued a check for \$50.00 net. Mr. Johnson said the Safety winners are as follows:

- 1) Lakeshia Collier – City Hall
- 2) Phillip Kelsoe - Fire Dept.
- 3) Greg Reeves – Parks & Recreation
- 4) Tania Burgess – Police Dept.
- 5) Lance Sandlin – Public Works

Council Member Roberson motioned to approve the fourth quarter Safety Award Winners and issue each a check for \$50.00; Council Member Doss seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson announced the Mayor had received a letter of resignation from Council Member Tom Chappell from City Council Place 4. Council President Thompson explained that Mr. Chappell was accepting the position as Parks and Recreation Director upon Frank Miller’s pending retirement, and therefore would have to resign as Council Member. He had stated it was a pleasure to serve the City for three terms as a Council Member and he wishes the City his best. Council Member Doss motioned to accept Council Member Chappell’s resignation; Council Member Roberson seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then recognized Parks and Recreation Director, Frank Miller, who had announced his retirement effective July 29, 2016. He then called on City Attorney, Larry Madison, to read aloud Resolution 16-0726I. The resolution stated the City extends its sincere expression of gratitude to Frank for his outstanding service of more than 32 years as the Parks and Recreation Director for the City of Hartselle. The Council also recognized that Frank did an outstanding job as Parks and Recreation Director during his tenure and often went above and beyond the call of duty, and as part of his compensation for such service, presented him the commemorative sign from Miller-Pounders Field upon his retirement. Mr. Madison also stated the Council, speaking for itself, the Mayor, the Parks and Recreation Department and its citizens, commended Frank for a job well done and wished him the best of luck in the future. Council Member Doss motioned to approve Resolution 16-0726I; Council Member Roberson seconded the motion. Motion carried by unanimous voice vote. Frank was called to the front and presented the sign, a card and gift from the Council Members, Department Heads and some Administration employees. Each person on the stage shook hands with him and thanked him for his dedication and service to the City.

Council President Thompson announced the City of Hartselle is accepting applications for positions on the following Boards:

CBD (Central Business District) – one (1) position, four (4) year term – open to all City residents)

Applications are available at the City Clerk’s office in City Hall or on the City’s website.

Applications must be turned into the City Clerk’s office by 4:00 p.m. on Friday, August 12, 2016.

At this time Council President Thompson asked for comments from the Mayor, Council Members and the City Attorney. Mayor Smelser thanked Frank and stated that Tom had some “big shoes to fill”. Council Member Bucklelew, Doss, and Roberson congratulated the individual’s receiving their certificate of election and wished Frank the best on his retirement. City Attorney Madison and City Clerk Lee wished Frank the best on his retirement and

acknowledged how much he would be missed. Council President Thompson thanked everyone for their support and stated it was a privilege to serve the City for four more years. He congratulated the other officers elected with no opposition and wished Frank the best.

Council President Thompson then asked for comments from the audience. Don Sanders, 301 Hickory Street, came forward to ask about updates on questions he had on Public Works operations. Randy Sparkman, 407 Day Street, School Board Chairman, came forward to state he looked forward to working with the new board come November and he valued the relationship with City Hall very much and looked forward to working together over the next four years to move the school system and city forward.

With no other business to come before the Council, Council Member Roberson moved to adjourn; Council Member Doss seconded the motion; the motion carried unanimously by voice vote and the meeting was adjourned at 7:22 p.m.

Kenny Thompson, Council President

ATTEST:

Rita S. Lee, City Clerk/Controller