

**MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL OF
THE CITY OF HARTSELLE, ALABAMA
JULY 25, 2017**

The City Council of the City of Hartselle, Alabama, met in a regular session at 7:00 p.m. on Tuesday, July 25, 2017, inside the Council Chambers at the Hartselle Municipal Building. Council President Kenny Thompson presided over the meeting and called the meeting to order.

Reverend Tim Clark, Pastor of First Christian Church, gave the invocation. Mayor Randy Garrison led the Pledge of Allegiance.

The following were present for the meeting: Council President Kenny Thompson; Council Members Dwight Tankersley, Chuck Gill, Mayor Randy Garrison, City Attorney Larry Madison, and Rita S. Lee, who also acted as Secretary for the meeting. Council Members Virginia Alexander and Matt Broom were absent. Having a quorum present, President Thompson declared the proceedings open for business.

Council President Thompson then called for the approval of the minutes of the regular meeting held on July 11, 2017. Council Member Gill motioned to approve the minutes; Council Member Tankersley seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson addressed the first item on the agenda, Resolution 17-0725, and called on Mayor Randy Garrison to discuss it with the Council. Mayor Garrison explained that the City plans to apply for various Community Development Block Grants (CDBG) that will benefit predominantly low and moderate- income persons. According to CDBG regulations, the City had recently solicited and received proposals from qualified grant administrative firms, and had selected Community Consultants, Inc. to provide application preparation services and all grant administrative services required to implement all approved CDBG grant projects in accordance with ADECA regulations. Council Member Gill motioned to adopt Resolution 17-0725 and authorize Mayor Garrison to execute the contract with Community Consultants, Inc.; Council Member Tankersley seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then called on Jeff Johnson, Director of the Department of Development, to discuss Resolution 17-0725A. Mr. Johnson came forward and explained to the Council the City had received a grant offer from the Federal Aviation Administration (FAA) for an Airport Improvement Project (AIP) which involves tree clearing at the Hartselle -Morgan County Regional Airport. Under the agreement the FAA would pay 90% of the cost of the project, with the State of Alabama paying 10% and the City of Hartselle paying 10%. The City's match would total \$10,901.53. He also said that if approved, this resolution would grant Mayor Garrison the authority to execute the contract dated July 17, 2017 for the purpose of undertaking the project in FY2017. Council Member Gill motioned to adopt Resolution 17-0725A and authorize Mayor Garrison the authority to execute the contract with the FAA to make improvements to the Hartselle-Morgan County Regional Airport; Council Member Tankersley seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then asked Mayor Garrison to discuss the next item on the agenda, which was a host agency agreement with NARCOG. Mayor Garrison explained in order to comply with the requirements of the Senior Service America, Inc. (SSAI), Senior Community Service Employment Program (SCSEP) operated under the Title V of the Older Americans Act, the City of Hartselle (host agency) was entering into a contract with North Alabama Regional Council of Governments (NARCOG – sponsor agency) to host a Senior Aide for the Hartselle Area Chamber of Commerce. The Mayor explained this was the same agreement that was approved a month ago, but this agreement was for the upcoming fiscal year. Council Member Tankersley motioned to authorize Mayor Garrison to execute the contract with NARCOG for the Senior Aide; Council Member Gill seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then announced the City had received one application from Mr. Mark Berry for the expired position on the Personnel Board. Council Member Tankersley motioned to re-appoint Mr. Berry to the Personnel Board for a period of six years; Council

Member Gill seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then called on Hartselle Fire Chief, Daryl Fox, to discuss his request for a budget adjustment. Chief Fox explained to the Council that he had requested a budget adjustment of \$881.25 to Line Item #01-202-5204 (Training & Education). Chief Fox stated these funds are the remaining balance of a 2013 FEMA Assistance to Firefighters Grant and since FEMA is in the process of closing out the grant, he had learned that Hartselle Fire & Rescue was entitled to those funds. Council Member Gill motioned to approve the budget adjustment; Council Member Tankersley seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then asked Chief Fox to discuss his request for a budget transfer. Chief Fox explained to the Council he had requested the following transfers:

- 1) a budget transfer of \$400.00 from Line Item #01-202-5300 (Building Maintenance) to Line Item #01-202-5107 (Uniforms) to outfit the new firefighter
- 2) a budget transfer of \$2,700.00 from Line Item #01-202-5508 (Supplies) to Line Item #01-202-5503 (Minor Equipment) to equip the new firefighter

Council Member Tankersley motioned to approve the budget transfers; Council Member Gill seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson next called on Jeff Johnson, DOD Director to discuss the fourth quarter Safety Award winners. Mr. Johnson explained that a drawing was held from eligible employees in each department and that the winners were as follows:

Jennifer Tetreault – City Hall

Steve Vaughn – Fire Dept.

Mark Edmundson – Parks & Recreation

Brent Steele – Police Dept.

Jason McDaniel – Public Works

Mr. Johnson explained that with the Council's approval, each winner would receive a check for \$50.00 net. Council Member Tankersley motioned to approve the fourth quarter Safety Award winners; Council Member Gill seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson announced the City of Hartselle is accepting applications for positions on the following boards:

- 1) Hartselle Utilities Board: two expired terms, six year appointments
- 2) Airport Board: one expired term, five year appointment

Applications are available at the City Clerk's office in City Hall or on the City's website. Applications must be turned into the City Clerk's office by August 11, 2017 at 4:00 p.m.

Council President Thompson called for comments from the Mayor, Council Members and City Attorney. Mayor Garrison informed the Council that he would be presenting a draft of the FY2018 budget at the next work session.

Council President Thompson called for comments from the audience. None were made.

At this time, Mayor Randy Garrison recognized Hershel Clemons, who is celebrating his forty-year employment anniversary with the City of Hartselle. Mayor Garrison said Hershel was hired on 07/26/77 in the Sanitation Department at the rate of \$2.30/hour, and has seen changes not only in personnel but also in policies, technology and landfill practices. The Mayor also stated that Hershel has served under ten different mayors and eight different department heads. Hershel was promoted to Senior Heavy Equipment Operator in 1990, Project Foreman in 1995, and has held the title of Public Works Supervisor since 2006. Mayor Garrison thanked Hershel for his many years of service to the City and invited everyone in the audience to stay for a small reception to be held in his honor following the meeting.

With no other business to come before the Council, Council Member Tankersley motioned to adjourn; Council Member Gill seconded the motion. Motion carried by unanimous voice vote and the meeting was adjourned at 7:13 p.m.

Kenny Thompson, Council President

ATTEST:

By: Rita S. Lee, City Clerk/Controller