

**MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL OF
THE CITY OF HARTSELLE, ALABAMA
SEPTEMBER 12, 2017**

The City Council of the City of Hartselle, Alabama, met in a regular session at 7:00 p.m. on Tuesday, September 12, 2017, inside the Council Chambers at the Hartselle Municipal Building. Council President Kenny Thompson called the meeting to order.

Reverend Cliff Tomlinson, Pastor of Cedar Creek Free Will Baptist Church, gave the invocation. Mayor Randy Garrison asked a Boy Scout in the audience to lead those present in the Pledge of Allegiance.

The following were present for the meeting: Council President Thompson, Council Members Dwight Tankersley; Virginia Alexander, Matt Broom and Chuck Gill; Mayor Randy Garrison, City Attorney Larry Madison, and City Clerk-Controller Rita S. Lee, who also acted as Secretary of the meeting. Having a quorum present, President Thompson declared the proceedings open for business.

Council President Thompson called for the approval of the minutes from the work session held on August 22, 2017; Council Member Alexander motioned to approve the minutes; Council Member Gill seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then called for the approval of the minutes from the regular meeting held on August 22, 2017; Council Member Gill motioned to approve the minutes; Council Member Alexander seconded the motion. Motion carried by unanimous voice vote.

The first item of new business on the agenda was Resolution 17-0912, which if approved, would raise the rates for residential solid waste collection and use of the C.D. Landfill. Council President Thompson called on Mayor Randy Garrison to discuss it with the Council. Mayor Garrison explained that after much study and discussion he was recommending the following rates for the collection of residential solid waste based on the number of garbage containers:

- 1) One container - \$15.00
- 2) Two containers - \$18.00
- 3) Three containers - \$21.00

Mayor Garrison stated the following rates were also being recommend for the C.D. Landfill:

- 1) The tipping fee for use of the landfill- \$62.00 per ton
- 2) The tipping fee for wood products disposed of at the wood chipper - \$30.00 per ton
- 3) The pickup fee for miscellaneous household items - \$15.00

Mayor Garrison also said the new rates would be effective October 1, 2017. Council Member Broom motioned to approve Resolution 17-0912 for the new rates for the collection of residential solid waste and the C.D. Landfill; Council Member Tankersley seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then asked Mayor Garrison to discuss Resolution 17 -0912A. Mayor Garrison explained to the Council that if approved, this resolution would designate 15% of alcoholic beverage tax receipts (not including sales tax) to the Hartselle City Board of Education, with the funds being earmarked solely for capital expenditures for Hartselle City Schools. Mayor Garrison also told the Council that the effective date of the resolution would be October 1, 2018, but the first payment would be not be due until November 1, 2019. However, before any annual payments would be made, the Hartselle City Board of Education would verify in writing the funds would be earmarked and used solely for capital expenditures. Mayor Garrison then told the Council that the payment date would be extended if the Board does not provide written certification by November 1 of any given year, and once received, the payment would be made within five (5) business days of receipt of the certification by the City Clerk-Controller. Council Member Gill motioned to approve Resolution 17-0912A and designate 15% of alcoholic beverage tax receipts to the Hartselle City Board of Education; Council Member Tankersley seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then asked Mayor Garrison to discuss Resolution 17-0912B. Mayor

Garrison explained to the Council that if approved, this resolution would designate all annual tax receipts from alcoholic beverage sales (not including sales tax), not designated for payment to the Hartselle City Board of Education to be earmarked for use by the City for its capital expenditures, and not be used for general operating expenditures. Council Member Alexander motioned to approve Resolution 17-0912B; Council Member Broom seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson addressed for the next item on the agenda, Resolution 17-0912C, and called on Jeff Johnson, Director of the Department of Development, to discuss it with the Council. Mr. Johnson explained to the Council the City had solicited bids for the Airfield Obstruction Removal Project, and had received one (1) bid from Graham County Land Company for \$124,500.00. Mr. Johnson also stated the Engineer's Opinion of Probate Cost was \$91,500.00, and that the bidder and the engineer had negotiated the bid down to \$114,600.00. Mr. Johnson told the Council that Garver LLC had recommended the contract be awarded to Graham Land Company, contingent upon the receipt of a grant offer from the F.A.A. and Alabama Department of Transportation. Council Member Gill motioned to adopt Resolution 17-0912C to accept the bid for the Airport Obstruction Removal Project; Council Member Alexander seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then called on Mayor Garrison to discuss Resolution 17-0912D. Mayor Garrison explained to the Council the City had solicited bids for janitorial services for the Municipal Building, Library, Police Department and Parks and Recreation (Civic Center and Aquatic Center) and received the following bids:

- 1) Jani-King: \$1,970.00 per month
- 2) Cleaning & More, Inc.: \$5,870.00 per month

Mayor Garrison said Jani-King had the lowest bid and met all of the specifications. Council Member Tankersley motioned to adopt Resolution 17-0912D to approve the bid from Jani-King for janitorial services for three (3) years; Council Member Broom seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then asked Mayor Garrison to discuss the contract renewal for the lease agreement between the City of Hartselle and Classic Seating, LLC. Mayor Garrison explained that if approved, the lease agreement will be for a period of three (3) years, beginning January 5, 2018 and expiring on January 4, 2021. Classic Seating, the lessee, will pay equal installments of \$1,900.00 per month, for a total of \$22,800.00 annually with the first payment due on January 5, 2018. The Mayor also told the Council the monthly rent will increase \$100.00 per month each January for the remainder of the lease. Council Member Alexander motioned to approve the contract renewal for the lease agreement with Classic Seating, LLC; Council Member Tankersley seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then asked Mayor Garrison to discuss his request to enter into a contract with r360, LLC to provide research, marketing and consulting services for the City of Hartselle. Mayor Garrison explained that r360, LLC had attended a previous Council work session and gave a presentation of their services to include customized research solutions that focus on identifying the decision critical data that will influence site location decisions by retailers. Mayor Garrison also stated that once r360 has determined these data points, they will provide thematic maps, aerial photos, asset maps and customized research reports by retail sector. Council Member Tankersley motioned to authorize Mayor Garrison to enter into contract with r360, LLC; Council Member Alexander seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson next asked Mayor Garrison to discuss the FY2016 financial audit conducted by Tucker, Scott & Wates. Mayor Garrison stated he had met with Darrel Wates of Tucker, Scott and Wates to review the audit. There were no findings and only \$2,222.06 in net adjustments were necessary to the financial statements. Council Member Alexander motioned to approve and accept the FY2016 audit as presented; Council Member Gill seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson addressed the next item on the agenda, which was the request for funding from the Hartselle Area Chamber of Commerce (HACC) to complete the Farmer's Market Construction. Council President Thompson called on Mayor Garrison to discuss it with

the Council. The Mayor explained the City had received a request from the HACC for help in paying some of the final cost for the construction of the Farmer's Market, one of those invoices being from Truss Electric, LLC for \$2,394.00. At this time, City Attorney Madison announced that Council Member Gill wished to abstain from the discussion as well as the vote on this matter. Council Member Alexander motioned to approve the request and issue funding to the HACC for the outstanding invoice to Truss Electric, LLC; Council Member Broom seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then asked Mayor Garrison to discuss a Special Event Permit application the City had received from Grace Point Church. Mayor Garrison explained that Grace Point Church had applied for a Special Event Permit several weeks ago to host the One Great Night Gospel Concert, but the event had been cancelled due to in climate weather. The Mayor stated this permit was submitted to reschedule the event for September 24, 2017 but they were not asking for any streets to be closed. Council Member Gill motioned to approve the Special Event Permit application for Grace Point Church; Council Member Broom seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson next called on Tom Chappell, Parks and Recreation Director, to discuss his request to declare items surplus. Mr. Chappell explained to the Council he was requesting to declare the following items as surplus:

- 1) Cushman 3 Wheel Junior Turf - Model #898543, VIN #1CUNH2185RL000196
- 2) SmithCo Super Rake 2 – Model #13551C, Serial #1085, Mfg. Date 1-1999
- 3) Jacobson Turfcab with Cab – Serial #61362807
- 4) Jacobson Turfcab
- 5) Bad Boy Pro 27 – Serial #BBC5027KO02111010
- 6) John Deere 210C Loader – Tag #5211, ID #T0210CA747967
- 7) Heat Craft Walk In Cooler – Model #LET065B5WJ, Serial #D01B06440
- 8) Gravely 272Z Diesel Engine – Model #992061, Serial #001582, 1037 Hours

Council Member Gill motioned to declare the items requested as surplus; Council Member Broom seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then called on Mayor Garrison to discuss the FY2018 Budget for the General Fund (both operating the CIP budget). Mayor Garrison briefly reviewed the budgets that were discussed at the work session, prior to the meeting. Council Member Gill motioned to approve and adopt the FY2018 General Fund budget as presented; Council Member Tankersley seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then asked the Mayor to discuss the budgets for all other funds. Mayor Garrison requested the Council approve and adopt the FY2018 budget for the following:

- 1) Municipal Gasoline Fund (City –Wide Maintenance)
- 2) Police Donation Account
- 3) Municipal Court Fund
- 4) Corrections Fund
- 5) Municipal Court Judicial Administration Fund
- 6) State Capital Improvement Fund
- 7) Education Sales Tax Fund

Council Member Alexander motioned to approve and adopt the FY2018 budget for these funds; Council Member Gill seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson called for comments from the Mayor, Council and City Attorney. Mayor Garrison mentioned two proclamations he had issued recently to recognize both Constitution Week and Assisted Living Week. He also announced that thanks to NARCOG a historical marker would be unveiled on Thursday, September 14th at 1:00, at the Depot to recognize the Hartselle Train Robbery. Senator Arthur Orr would be making the presentation. He thanked City Clerk – Controller Lee for her hard work and dedication on both the audit and budget. He also reminded everyone that Depot Days was the following weekend. Other Council Members also expressed their thanks to Ms. Lee for her dedication to both the audit and budget. Ms. Lee expressed her thanks to the Mayor and Council, her great staff at City Hall and to the Department Heads for their help in the process for both the clean audit and the budget.

Council President Thompson called for comments from the audience. Parks & Recreation Director Tom Chappell thanked the Council for the wage increase for city employees that was part of the FY2018 budget. Daxton Maze, 303 Wheeler Street, thanked the Council, on behalf of the Board of Education, for the additional funding of the schools from the Alcohol Funds

With no other business to come before the Council, Council Member Tankersley moved to adjourn; Council Member Gill seconded the motion; the motion carried unanimously by voice vote and the meeting was adjourned at 7:28 p.m.

Kenny Thompson
Council President

ATTEST:

By: Rita S. Lee, City Clerk/Controller