



Hartselle Engineering Department
611 Chestnut Street NW Hartselle, AL 35640
Phone: (256) 773-2535 Fax: (256) 773-2257

NEW COMMERCIAL CONSTRUCTION BUILDING PERMIT APPLICATION

Please submit a plot plan from a registered surveyor and a copy of your building plans with your application. If your lot requires a septic tank please submit a copy of your approved septic tank permit from the Health Department. Please allow 24 to 48 hours for permit review process. We will call when the permit is ready.

Date: _____

Job Site Address: _____

Name of Owner: _____

Present Address: _____

Phone#: _____ Cell: _____ Email: _____

Contractor or Owner / Builder: _____

Contractor Business License #: _____

Contractor Name: _____

Phone#: _____ Cell: _____ Email: _____

Total Valuation of Project: \$ _____

Description of Work:

BUILDING DEPARTMENT USE ONLY:

Zoning: _____ Electric: _____ Water: _____ Gas: _____ Sewer: _____ Septic Tank: _____

Project #: _____ Inspector: _____