



Hartselle Engineering Department
611 Chestnut Street NW Hartselle, AL 35640
Phone: (256) 773-2535 Fax: (256) 773-2257

NEW RESIDENTIAL CONSTRUCTION BUILDING PERMIT APPLICATION

Please submit a plot plan from a registered surveyor and a copy of your building plans with your application. If your lot requires a septic tank, please submit a copy of your approved septic tank permit from the Health Department. Please allow 24 to 48 hours for the permit review process. We will call when the permit is ready.

Date: _____

Lot: _____ Subdivision: _____

Job Site Address: _____

Name of Owner: _____

Phone #: _____ Cell: _____ Email: _____

Contractor or Owner / Builder: _____

Contractor Business License #: _____

Contractor Name: _____

Phone #: _____ Cell: _____ Email: _____

Total Heated S.F.: _____ Total Unheated S.F.: _____

Total Valuation of Project: \$ _____

Description of Work:

BUILDING DEPARTMENT USE ONLY:

Zoning: _____ Electric: _____ Water: _____ Gas: _____ Sewer: _____ Septic Tank: _____

Project #: _____ Inspector: _____