

Site Plan Checklist

	Boundary information for the lot, including area and dimensions
	Disturbance area (farthest extents) if lot is two acres in size or greater
	Building footprint orientation and distance to all property lines
	Building footprint perimeter dimensions (per building plans) and area in SF
	Square footage of all areas occupied by paved parking
	Zoning setback lines
	Required fencing and/or screening
	Dates of revision
	Site topography, existing and proposed, including drainage details/calculations
	Landscaping plan with summary of plantings required vs. proposed
	Vicinity/location map
	Location and size of utilities and easements, existing and proposed
	All site utilities shown as underground (electricity, gas, sewers, and water)
	Location and size of drainage structures and easements, existing and proposed
	Contact information for property owner, developer, and plan preparer
	North arrow
	Location and dimensions of parking spaces, dumpster pad, and islands
	Summary of parking spaces required vs. proposed
	All parking areas shown as paved with curb and gutter
	Concrete loading/unloading and truck areas noted
	Points of ingress/egress with any required turn/acceleration lanes
	Names and ROW dimensions for all adjacent roadways
	Scale of not less than 1"=100'
	Sign location with height and cabinet dimensions; installation detail
	All adjacent property owners
	Flood hazard boundaries, if applicable
	Details for all paving, curb/gutter, and DU&T infrastructure