

City of Hartselle
Department of Development
(256) 773-0188

APPLICATION FOR ENGINEERING PLAN APPROVAL

For initial review, please submit four (4) full-sized plan sets and PDF file, as well as the appropriate submittal fee (see fee schedule).

Deadline for submission of an application for engineering plan approval is 4:30 p.m. of the second Tuesday of each month. On the following Tuesday, technical review revision comments will be compiled. Resubmission of revised plans (four full sets, 8 additional copies of layout/grading sheets, and PDF file) addressing those comments is due at least seven days prior to the planning commission meeting. Planning Commission meetings are held on the first Tuesday of each month at 8:00 a.m. in the City Council Chambers. It is recommended that the developer or project engineer attend this meeting.

1. Name of Subdivision: _____

2. Name of Applicant: _____

3. Complete name, full mailing address, Email and daytime telephone numbers of the following:

Property Owner: _____

Address: _____

Phone #: _____ Email: _____

Developer: _____

Address: _____

Phone #: _____ Email: _____

Project Engineer: _____

Address: _____

Phone #: _____ Email: _____

4. Total Development Acreage: _____ Phase Acreage: _____

5. Number of Lots: In Total Development: _____ In This Phase: _____

6. Date of Layout Plan Approval: _____

7. Have any changes been made to layout since layout plan approval? If so, list:

8. Is rezoning pending or planned for this property? If so, summarize:

9. Are any zoning variance requests pending or planned for this property? If so, summarize:

10. Are any Subdivision Regulation waivers requested? If so, list:

NOTE: If application is submitted on behalf of a business entity, documentation must be attached authorizing the person signing the application to do so on behalf of the entity.

I, _____, attest that the above information is correct to the best of my knowledge. I agree that all applicable land use requirements, such as the Zoning Ordinance and Subdivision Regulations, will be complied with in this development, unless officially authorized to vary from a specific provision of those requirements by approval of the appropriate authority.

Signature: _____ Date: _____